VIRGINIA STATE MILK COMMISSION

Electronic meeting held during state of emergency due to novel coronavirus (COVID-19) Friday, September 18, 2020 at 2 p.m.

AGENDA

This meeting is subject to the provisions of the Virginia State and Local Government Conflict of Interest Act (Va. Code § 2.2-3100 et seq.) and the Virginia Freedom of Information Act (Va. Code § 2.2-3700 et seq.). All Commission members have been trained on these laws and a copy of these laws has been provided and is available in each member's notebook. Should any member have a question regarding the application of these laws to Commission member's decorum, please ask for guidance.

2:00 PM	Call to Order	Chairperson			
2:15 PM	Routine Business				
	A. Approve February 19, 2020 minutes and review meeting results		Members		
	B. Administrator's Report		Administrator		
2:45 PM	New Business				
	C. Distributor License Approval (motion required)	Dollar General, McLane OH, McLane Southern, Venture Milk, Spartan Nash OH, Dairy Fresh WS, Mayfield, Tuscan Lehigh, Dean Dairy Products, Swiss Premium Dairy, Land-O-Sun Dairies, Country Delite, Purity Dairies, Dairy Fresh HP	Members		
3:00 PM	Other Business and Public Comment				
	A. Commissioners' RemarksB. Public Comment		Members		
	C. Schedule Next Meeting		Members		
3:30 PM	Adjournment				

Public Participation

Members of the public may listen to the meeting via the Cisco WebEx platform using the link, access code, and password below.

Event address for attendee:

https://covaconf.webex.com/covaconf/onstage/g.php?MTID=e1bf0c03bac29d07af0dd4d77e94fd77d

Event number (access code):	171 168 4814
Event password:	CmEWAJEE592

To join the audio conference only:

Call the number below and enter the access code.

US Toll:	(517) 466-2023
US Toll Free:	(866) 692-4530

If you would like to comment during the public comment portion of the meeting, please sign up to do so using the WebEx Q&A feature. Via the Q&A feature, send the Meeting Host your first and last name as well as the name of the organization, if any, on whose behalf you will be commenting (e.g., Joe Smith with ABC Organization). If you join the meeting using the audio conference only or are unable to locate the WebEx Q&A feature to sign up for the public comment portion of the meeting, please email your first and last name as well as the name of the organization, if any, on whose behalf you will be commenting to <u>Monique.Hutton@vdacs.virginia.gov</u>. During the public comment portion of the meeting, the Meeting Host will unmute your microphone and announce that it is your turn to comment. Please minimize the background noise at your location.

Should any interruption of the broadcast of this meeting occur, please call 804-692-2519 or email <u>Monique.Hutton@vdacs.virginia.gov</u> to notify the agency. Any interruption in the broadcast of the meeting shall result in the suspension of action at the meeting until repairs are made and public access is restored.



ELECTRONIC MEETINGS PUBLIC COMMENT FORM

WE NEED YOUR HELP--Please give us your feedback regarding how meetings using electronic communications technology compare to traditional meetings where everyone is present in the same room at the same time.

1. Name of the public body holding the meeting: ______

2. Date of the meeting:

3. What are your overall thoughts or comments about this meeting? ______

4. Where did you attend this meeting -- main meeting location OR from a remote location? (circle one)

5. Technology used for the meeting (audio only or audio/visual, devices and/or software used--please be as specific as possible--for example, speakerphone, iPad, Skype, WebEx, Telepresence, etc.):

6. Were you able to hear everyone who spoke at the meeting (members of the body and members of the public)?

PoorExcellent12345

COMMENT_____

7. How easy was it for you to obtain agenda materials for this meeting?

Easy				Difficult
1	2	3	4	5

COMMENT

8. Could you hear/understand what the speakers said or did static, interruption, or any other technological problems interfere?

Easy				Difficult
1	2	3	4	5

COMMENT_

9. If the meeting used audio/visual technology, were you able to see all of the people who spoke? Poorly Clearly 1 2 3 4 5

COMMENT

10. If	there Poorly		ıy pres	entatio	ns (Pov Clearl	verPoint, etc.), were you able to hear and see them?
	1	2	3	4	5	y
	1	2	5	т	5	
	COM	MENT				
11. W	ere the	e memł	oers as	attenti	ve and	did they participate as much as you would have expected?
	Less				More	
	1	2	3	4	5	
	COM	MENT				
12. W				•		n how the members interacted?
				nbers p	resent:	
	Very I	Differen	it			No Difference
				3		5
				ticipati	ng from	other locations:
	Very I	Differen		2	4	No Difference
	W7:+1.	1 +h o m-h		3	4	5
		the pub Differer				No Difference
	very I	1	11 2	3	4	5
	00112					
13. Di	i <mark>d you</mark> f	feel the	techn	ology v	vas a he	lp or a hindrance?
	Hinde	red				Helped
		1	2	3	4	5
	COM	MENT				
14. He						ity of this meeting?
	Poor				Excell	ent
	1	2	3	4	5	
	COM	MENT				
THAN	NK YO	II Ple	ase sei	nd vou	r comnl	eted form by mail, facsimile or electronic mail to the FOIA
				•	-	ormation:
- Juli		0 R				lom of Information Advisory Council
				•		Assembly Building, Second Floor
						h 9th Street, Richmond, Virginia 23219
		<u>fc</u>	<u>viacour</u>			ia.gov/Fax: 804-371-8705/Tele: 866-448-4100